



AGENDA

California Avocado Commission Finance Committee Meeting

Meeting Information

Date: October 4, 2023

Time: 10:30 a.m.

Location: Hybrid Meeting

Physical Meeting Location:
United Water Conservation District
1701 Lombard St
Oxnard, CA 93030

Web/Teleconference URL:

<https://californiaavocado.zoom.us/j/85108105437?pwd=d1BIT2JCNmZpTGROOUi0TVo4OU9VQT09>

Conference Call Number: (669) 900-6833

Meeting ID: 851 0810 5437

Passcode: 583590

Meeting materials will be posted online at least 24 hours prior to the meeting at:
<https://www.californiaavocadogrowers.com/commission/meeting-agendas-minutes>

Committee Member Attendance

Committee members please contact April Aymami, aaymami@avocado.org or 949-341-1955, to confirm attendance and advise if you will be attending in-person or via Zoom no later than Friday, September 29, 2023.

Time	Item
10:30 a.m.	1. Call to Order <ul style="list-style-type: none">a. Roll Call/Quorumb. Introductions

Time	Item
	<p>2. Opportunity for Public Comment Any person may address the Board at this time on any subject within the jurisdiction of the California Avocado Commission.</p>
	<p>3. Consider approval of Minutes of August 9, 2023 Finance Committee Meeting</p>
	<p>4. Discussion and Possible Action Items</p> <ul style="list-style-type: none"> a. 2022-23 Financial Updates b. Cash Disbursement Audit c. Auditor’s Letters of Engagement for 2022-23 financial audit d. 2022-23 Profit Sharing Plan Contributions e. Internal Control Policies and Procedures f. 2023-24 Cash Flow Projections g. Review of Reserves Policy h. 2023-24 Budget and Assessment Rate
12:00 p.m.	<p>5. Adjourn Meeting</p>

Disclosures

The times listed for each agenda item are estimated and subject to change. It is possible that some of the agenda items may not be able to be discussed prior to adjournment. Consequently, those items will be rescheduled to appear on a subsequent agenda. All meetings of the California Avocado Commission are open to the public and subject to the Bagley-Keene Open Meeting Act.

All agenda items are subject to discussion and possible action. For more information, or to make a request regarding a disability-related modification or accommodation for the meeting, please contact April Aymami at 949-341-1955, California Avocado Commission, 12 Mauchly, Suite L, Irvine, CA 92618, or via email at aaymami@avocado.org. Requests for disability-related modification or accommodation for the meeting should be made at least 48 hours prior to the meeting time. For individuals with sensory disabilities, this document is available in Braille, large print, audiocassette or computer disk. This meeting schedule notice and agenda is available on the internet at <https://www.californiaavocadogrowers.com/commission/meeting-agendas-minutes> and <http://it.cdffa.ca.gov/igov/postings/detail.aspx?type=Notices>.

If you have questions on the above agenda, please contact April Aymami aaymami@avocado.org or 949-341-1955.

Summary Definition of Conflict of Interest

It is each member's and alternate's responsibility to determine whether they have a conflict of interest and whether they should excuse themselves from a particular discussion or vote during a meeting. To assist you in this evaluation, the following *Summary Definition of Conflict of Interest* may be helpful.

A Commission *member or employee* has a conflict of interest in a decision of the Commission if it is reasonably foreseeable that the decision will have a material effect, financial or otherwise, on the member or employee or a member of his or her immediate family that is distinguishable from its effect on all persons subject to the Commission's jurisdiction.

No Commission member or employee shall make, or participate in making, any decision in which he or she knows or should know he or she has a conflict of interest.

No Commission member or employee shall, in any way, use his or her position to influence any decision in which he or she knows or should know he or she has a conflict of interest.