



**California Avocado Commission
Good Agricultural Practices (GAP) Certification
Incentive Rebate Guidelines**

Incentive Amount: The Commission will reimburse up to \$300 per grove, subject to the availability of funds and adherence to criteria set forth below, to offset actual costs associated with auditing California avocado groves for compliance with established Good Agricultural Practices.

Time Period Covered: GAP audits must be conducted and completed between November 1, 2011 and October 31, 2012 in order for a grove to be eligible for the rebate.

Criteria for Eligibility: GAP audits must be conducted by USDA, Primus, or NSF. Owners with multiple groves may request a rebate for each separately audited grove. Rebate requests must be received by the Commission no later than November 15, 2012. All required information must be submitted in order for a rebate request to be processed. The Commission reserves the right to reject incomplete or unsigned requests. Requests may be subject to verification before payment is authorized. Note that failure to pass an audit does not disqualify a participant from being eligible for a rebate.

Required Documentation: A separate rebate request must be sent for each audited grove. Each request must include all of the following:

1. A completed "California Avocado Commission Good Agricultural Practices (GAP) Certification Incentive Rebate Request Form" (available at www.californiaavocadogrowers.com/gap/). Unsigned or otherwise incomplete request forms will not be processed.
2. A copy of the final audit report, including the number of acres audited, grove location in the form of GPS coordinates, physical address and/or zip code.
3. A copy of the invoice evidencing payment by the grower to the auditor, including the amount paid.
4. Any additional information as may be required by state and federal law or by the Commission to verify audit particulars.

Payment Processing: The actual cost of the audit (up to \$300) will be reimbursed by the Commission. Eligible growers must choose their preferred method of payment, which shall either be an Automated Clearing House (ACH) direct deposit sent to an identified account or a bank check sent via U.S. mail.

Required documents may be submitted to the Commission electronically, hand-delivered by express courier, or sent via U.S. mail. Requests sent via courier or mail should be addressed to:

California Avocado Commission
ATT: GAP Rebate Program
12 Mauchly, Suite L
Irvine, CA 92618

Email requests should be sent to: gaprebate@avocado.org

Please allow up to 8 weeks for rebate processing.